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MEMORANDUM FOR: (Designated Committee or Subcommittee)

FROM: Chairman IAC Standing Committee on Exchanges

SUBJECT: [REDACTED] Concerning Proposed Exchange
(describe field)

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1. The IAC Standing Committee on Exchanges is giving consideration to a proposal for an exchange of delegations with the USSR in the above field, falling within the scope of your (group), and hereby requests a report, for consideration, approval, and forwarding to the Department of State, covering the following [REDACTED] of the exchange proposal:

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b. Scope. The proposal has been tentatively defined as stated above, and a judgment is requested on the proposal so defined. However, your group should feel free to suggest a broadening or narrowing

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of the scope, or splitting into more than one exchange, if such changes would be more [REDACTED] 25X1C

c. Itinerary. It is requested that your group submit a suggested itinerary or itineraries within the USSR. In preparing this itinerary, it must be recognized that the Soviets will in all probability request comparable items in their visit to the US. You need not exclude areas now denied for travel within the USSR, but should indicate any such. As to itineraries within the US, this is not the primary concern [REDACTED], 25X1C but any suggestions may be useful and will be forwarded. If, as has happened in some cases to date, you believe it would be difficult to obtain access to Soviet installations without having ensured access to comparable US installations (business concerns, etc.), this factor may be noted. Your recommendations for itinerary within the USSR should be supported in all cases by a short statement of the actual reason for inclusion (for the benefit of the Standing Committee and State planners) and also, where necessary

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d. Personnel. It is requested that you indicate types and sources of personnel suitable for inclusion in a US delegation, and also specific names to the maximum extent possible. Special consider-

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e. Documentary Material. In the negotiation of exchanges, efforts can be made to obtain from the Soviets documentary materials of value, either prior to or as a precondition of the exchange. Your group should, therefore consider whether there are, or may be, such materials, comparable to US materials of lesser value or already available to the Soviets. You should also indicate how important the obtaining of such materials would be to your estimates

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f. Additional. Your group should feel free to indicate any respect whatever in which the proposed exchange could be handled [REDACTED] Moreover, if your group does not feel that its competence covers all [REDACTED] of the exchange, please so indicate, preferably prior to completing your report so that we can work out augmentation or bring some other group into the picture. (You need not, however, give systematic

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Transmittal, 0007

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